



Arizona State Board of Pharmacy
Controlled Substances Prescription Monitoring Program
P.O. Box 18520
Phoenix, AZ 85007
Phone: 602-771-2732 Fax: 602-771-2748

Controlled Substances Prescription Monitoring Program

Data Request Form

Arizona Revised Statute §36-2604(D) allows the Arizona State Board of Pharmacy (ASBP) to provide Controlled Substances Prescription Monitoring Program (CSPMP) data to public or private entities for statistical, research or educational purposes after removing information that could be used to identify individual patients or persons who received prescriptions from dispensers.

Please note that ASBP shall reserve the right to deny any CSPMP data requests.

Data Request Form Submission Guidelines

- All sections marked with an asterisk (*) must be completed. Incomplete Data Request Forms will not be processed.
- All completed Data Request Forms must be submitted electronically to pmp@azpharmacy.gov or returned to the data team member who provided this form.
- For more information about the Arizona Controlled Substances Prescription Monitoring Program, please visit <https://pharmacypmp.az.gov/>.

Date of Request*:	Desired Due Date*:
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Section 1: Data Requester's Primary Contact Information (Please Print or Type):	
Requester*:	Request Organization*:
Phone*:	Email*:

Section 2: Previous Data Request Information
Have you previously submitted a data request to the PMP*? Yes No
If Yes, please provide the dates and projects/research titles of all previous CSPMP requests below.



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Section 3: Data Request Information

What type of data are you requesting and how are you planning to use this data?* (e.g. information for a grant request, posting to a website, etc.) Please be as specific as possible.

A staff member will contact you about your request within 10 business days. Moving forward, all communications should take place with that staff member. If you have any general questions about the CSPMP, please contact Arizona's Controlled Substances Prescription Monitoring Program at pmp@azpharmacy.gov or visit the website at <https://pharmacympm.az.gov/>.



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Data Use Agreement

As stated above, Arizona Revised Statute §36-2604(D) allows the Arizona State Board of Pharmacy (ASBP) to provide Controlled Substances Prescription Monitoring Program (CSPMP) data for statistical, research, or educational purposes after removing information that can be used to identify individual patients or persons who have received prescriptions from dispensers. Any other disclosure of CSPMP data to an unauthorized person is strictly prohibited. Any effort to determine the identity of a reported case in this dataset is a felony under A.R.S. § 36-2610(D). A.R.S. § 36-2604 describes allowed use of CSPMP information. The ASBP CSPMP does all it can to ensure that the identity of data subjects is not disclosed. All direct identifiers including name, address, phone number, and date of birth are omitted from the dataset. Users shall not attempt to identify individuals from any computer file nor shall they link data with a computer file containing patient, prescriber, or dispenser identifiers. Any published results **MUST** be presented in a manner which ensures that any individual patient, prescriber, or dispenser identifying characteristics are not included in reports or manuscripts. Any intentional identification or disclosure of a person or establishment violates the assurances of confidentiality given to the providers of the information.

In this agreement, the person or organization acquiring the data is referred to as the "Recipient." The Recipient provides the following attestations with respect to the use of Controlled Substances Prescription Monitoring Program Data:

- The Recipient shall not use nor permit others to use the data in any way other than for statistical reporting and analysis purposes as summarized in the submitted data request form.
- The Recipient shall not present/publish data in which an individual is identified and shall:
 - Suppress all non-zero counts which are less than 10, unless they are in a category labeled "unknown."
 - Use secondary suppression as needed to assure that suppressed cells cannot be recalculated through subtraction.
 - When possible, aggregate data to minimize the need for suppression. Small cell sizes should span large areas, groupings, or time frames that make identification of an individual highly unlikely.
 - All ages over 89 years of age and all elements of dates (including year) indicative of such age should be removed, except that such ages and elements may be aggregated into a single category of age 90 or older.
- The Recipient shall not attempt to link nor permit others to link the data with individual identified records in other ASBP or non-ASBP datasets.
- The Recipient shall not attempt to learn the identity of any person or entity whose data is contained in the supplied file(s).
- If the identity of any person or entity is discovered inadvertently, then the following actions shall be taken:
 - No use shall be made of this knowledge
 - ASBP CSPMP shall be notified of the incident
 - The Recipient shall not share the discovered identity with others
- The Recipient shall not release nor permit others to release the data in full or in part to any person or entity.



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- If accessing the data from a centralized location on a time-sharing computer system or LAN, the Recipient shall not share their login name and password with any other individuals. The Recipient shall not allow any other individuals to use their computer account after they have logged on with their login name and password.
- If cited in a publication or presentation, the source of the data shall be acknowledged as the "Arizona State Board of Pharmacy CSPMP Data Set, YYYY-YYYY." ("YYYY" = 4 digit years of dispensing dates).
- When publishing or sharing any results/papers/findings from analysis of these data, the Recipient shall provide a statement indicating that interpretations drawn from the data are solely that of the Recipient and are not that of the Arizona State Board of Pharmacy.
- The Recipient shall be held accountable for any violation of these data use restrictions. • At the conclusion of the project, the Recipient shall ensure that the ASBP CSPMP data is securely maintained and stored; is not released in full or in part to any person or entity; and is not utilized for any other project.

ASSURANCE OF COMPLIANCE WITH DATA USE AGREEMENT

The following Recipient is authorized to receive and use the Controlled Substances Prescription Monitoring Program Limited Data Set for the purposes described in the attached summary. By signing below, the Recipient has the authority to enter into this Agreement and agrees to abide by all provisions set out in this Agreement.

Recipient Organization Name

Phone

Address

Email

City, State, Zip

Recipient Representative Name & Title (Print)

Recipient Representative Signature

Date