



## Arizona Controlled Substances Prescription Monitoring Program

# Dispensing Pharmacist Registration FAQ

### About the Controlled Substances Prescription Monitoring Program (PMP)

The Arizona State Board of Pharmacy Controlled Substances Prescription Monitoring Program (PMP) grants access to prescribers and pharmacists so they may review controlled substance dispensing information for patients.

Pharmacists employed by facilities with a valid U.S. DEA registration must register for the PMP online at <https://arizona.pmpaware.net>. Effective April 26, 2018 a dispensing pharmacist in an out-patient setting will be required to review the preceding 12-month PMP record of a patient\* receiving a schedule II controlled substance at the beginning of each new course of treatment. *\*Review of a PMP report is not required for veterinary dispensing.*

Arizona Revised Statute (A.R.S.) § 36-2606 also requires each medical practitioner licensed under Title 32 and who possesses a DEA license to review the preceding 12 months of a patient's PMP record before prescribing an opioid analgesic or benzodiazepine controlled substance listed in schedule II, III or IV. Exceptions to reviewing a patient record are described in A.R.S. § [36-2606](#).

There is no fee to the prescriber or the pharmacist for PMP registration.

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### FREQUENTLY ASKED QUESTIONS:

#### How do I find out whether I am registered with the PMP?

To find out whether you are registered in the PMP:

1. Go to <https://arizona.pmpaware.net/>,
2. Click on Reset Password
3. Enter your email in the login box, click on Request Password Reset. If you have an account on file, you will be sent password reset information from [no-reply-pmpaware@globalnotifications.com](mailto:no-reply-pmpaware@globalnotifications.com) (remember to check your junk mail box). If you don't have an account, you will not receive an email.

If you are still having registration trouble, contact our office at [pmp@azpharmacy.gov](mailto:pmp@azpharmacy.gov).

#### I'm registered with the PMP, but I don't remember my password.

If you haven't used your PMP account recently, you may need to reset your password. Passwords must be reset every 180 days.

1. Go online to <https://arizona.pmpaware.net/>, click on the Reset Password link
2. Type in your email address
3. Click the Request Password Reset button
4. You will receive an email from [no-reply-pmpaware@globalnotifications.com](mailto:no-reply-pmpaware@globalnotifications.com) (check your spam and junk mail folders) with information on how to reset your password

#### Do all pharmacists need to register for the PMP?

Pharmacists who are required to have PMP access are those who are employed by or work for a dispensing facility with a U.S. DEA registration number and dispense to patients in Arizona. To register, go online to <https://arizona.pmpaware.net/>.

#### If I float between several pharmacies, how do I complete my PMP registration?

To gain access to the PMP, a dispensing pharmacist must use the DEA registration of at least one pharmacy location where the pharmacist works.

#### I work only part-time or fill-in infrequently as a dispensing pharmacist, do I still need to register for the PMP?

Yes. As of April 26, 2018, a dispensing pharmacist is required to review the preceding 12-month PMP record of a patient receiving a schedule II controlled substance at the beginning of each new course of treatment.



### Do I register for the Arizona PMP if I work for a mail-order pharmacy outside Arizona?

Pharmacists employed by facilities with a valid U.S. DEA registration must register for the PMP online at <https://arizona.pmpaware.net>. Effective April 26, 2018 a dispensing pharmacist in an out-patient setting will be required to review the preceding 12-month PMP record of a patient\* receiving a schedule II controlled substance at the beginning of each new course of treatment. \*Review of a PMP report is not required for veterinary dispensing. For information on exemptions, review Arizona Revised Statutes (A.R.S.) § [36-2606](#).

Pharmacists in states connected to Arizona through PMP InterConnect, must register with their state’s PMP program and use InterConnect to check patient reports. Those states include:

- Colorado
- Connecticut
- Idaho
- Illinois
- Indiana
- Kansas
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Montana
- Nevada
- New Mexico
- North Dakota
- Oklahoma
- South Carolina
- South Dakota
- Texas
- Utah
- Virginia
- West Virginia
- Wisconsin

Pharmacists licensed in states not interconnected with Arizona’s PMP need to register online at <https://arizona.pmpaware.net>. Be sure to include a copy of your valid driver license, professional license and a notarized copy of the privacy statement. Copies of the privacy statement are available from the PMP upon request by emailing [pmp@azpharmacy.gov](mailto:pmp@azpharmacy.gov).

### Are members of the pharmacy staff able to register for the PMP?

Yes, once a pharmacist is registered to access the PMP, the pharmacist may have delegates run patient reports; however, delegates must register for their own accounts. Account sharing is **not** allowed.

“Pharmacist Delegates – Licensed” (meaning pharmacy interns), “Pharmacy Technicians” and “Pharmacy Technicians in Training” are all eligible to register for the CSPMP under one or more supervising pharmacists. A delegate must be licensed by the state, to be eligible to register.

To register, the delegate will need:

1. The email address belonging to the pharmacist that the pharmacist uses in the PMP
2. His or her Arizona State Board of Pharmacy license number
3. Go to, <https://pharmacypmp.az.gov/>
4. Click on PMP Login
5. Then, click on “Create an Account” and begin the registration process
6. Before delegate access is turned on allowing the delegate to run reports on the pharmacist’s behalf, the supervising pharmacist must login to his or her PMP account to approve delegate access. It is the pharmacist’s responsibility to ensure their delegate list is current. For example, if a delegate stops working with the pharmacist, the pharmacist needs to remove that delegate from the pharmacist’s approved list of delegates

For delegates with multiple supervising pharmacists, it is imperative when running a patient report that delegates choose the pharmacist they are working for at the time of the request. This way the correct pharmacist receives credit for checking the PMP.

### I work for a pharmacy with a valid DEA registration, should the pharmacy be reporting to the PMP?

Yes, if the pharmacy dispenses for out-patient use (not applicable for veterinary prescriptions). If a pharmacy has an active DEA registration, it is required to submit a daily report, including “zero” reports, for controlled substances schedules II-V to the Arizona Controlled Substances Prescription Monitoring Program. There are no exceptions or waivers from daily reporting for pharmacies with active DEA registrations dispensing for out-patient use. Dispensing pharmacies that only service veterinary clients are not required to report to the PMP.

Pharmacies register for reporting online with PMP Clearinghouse, <https://pmpclearinghouse.net/>. For questions regarding Clearinghouse, contact Appriss at 855-929-4767.

If your pharmacy does not have an active DEA registration, or is limited to veterinary dispensing, the pharmacy is not required to report to the PMP. No waiver is necessary.